

**HRS PROPOSAL SUBMISSION FORM**

<b>Project Title</b>					
<b>Project Type</b>					
<b>Project Personnel</b>	<b>Name</b>	<b>College/Dept/Unit</b>	<b>Role</b>	<b>Key or Non-Key Personnel?</b>	<b>Credit Split % (Only Key Personnel)</b>
<b>(Please list all named personnel to be working on the project, not just key personnel)</b>					
Are any of the above personnel responsible for the design, conduct or reporting activities proposed for funding? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please list names of individuals and description of interest:					

<b>Special Consideration Questions</b>					
Are human subjects involved in this project? Is this a clinical trial? <input type="checkbox"/> Yes <input type="checkbox"/> No IRB Protocol submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No IRB Protocol #: _____	Yes	No	Are laboratory animals involved in this project? IACUC review status of this research: <input type="checkbox"/> Approved <input type="checkbox"/> Pending <input type="checkbox"/> Not yet submitted IACUC approval date: _____ IACUC protocol #(s): _____	Yes	No
Human embryonic stem cells involved in this project? Cell Line(s): _____ Registration #(s): _____ OR <input type="checkbox"/> Stem cell from the registry will be used	Yes	No	Hazardous materials involved in this project: Safety committee review status of this research: <input type="checkbox"/> Approved <input type="checkbox"/> Pending <input type="checkbox"/> Not yet submitted Safety committee approval date: _____ Registration #: _____	Yes	No
Will human specimens/data be needed/or obtained from living individuals for the project?	Yes	No	Recombinant DNA involved in this project: IBC review status of this research: <input type="checkbox"/> Approved <input type="checkbox"/> Pending <input type="checkbox"/> Not yet submitted IBC approval date: _____ Primary IBC protocol #: _____ Additional protocol #(s): _____	Yes	No
Will materials and/or proprietary information be exchanged with an external collaborator? If YES, please describe:	Yes	No			
Will subrecipients be involved? If YES, please indicate organization(s):	Yes	No	Does this project involve IP obtained under a licensing agreement from another entity?	Yes	No
Will there be individuals on campus who are not UCF employees?	Yes	No	Will foreign nationals be working on the project?	Yes	No
Does the project involve a large number of animals or any procedures outside of the AVMA guidelines?	Yes	No	Do you require additional space to perform the project?	Yes	No
Will the project include a collaboration with the VA and/or propose use of VA facilities, resources and/or patients or patient samples/data?	Yes	No	Will you need to access external datasets to perform the project?	Yes	No
Will this project require release time? If YES, please indicate percentage (%):	Yes	No	Does your project require or propose renovations to existing UCF facilities?	Yes	No
Does the project proposed activities that are export controlled?	Yes	No	Does the project propose the use of radioactive materials?	Yes	No
Can information about this submission be disclosed?	Yes	No	Does the project propose the use of radioisotopes?	Yes	No

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<b>Office of Cyber Risk Management (OCRM) Compliance Questions</b>			
Please visit <a href="https://ocrm.research.ucf.edu">https://ocrm.research.ucf.edu</a> or contact <a href="mailto:ResearchOCRM@ucf.edu">ResearchOCRM@ucf.edu</a> for additional information and resources.			
If "Yes" is answered to the questions below, please create an ancillary review to the Office of Cyber Risk Mgmt. team for additional assistance.			
1) Does this project involve Basic Safeguarding of Covered Contractor Information Systems as defined in Federal Acquisition Regulation 52.204-21 or cybersecurity requirements for Restricted Data as defined in UCF policy 4-008?  <i>Requirements for basic safeguarding can be identified through reference to FAR 52.204-21 or DoD's Cybersecurity Maturity Model Certification (CMMC) Level 1. There may also be a short list of items (15-17) included.</i>	Yes	No	
2) Does this project involve protection of Controlled Unclassified Information (aka: CUI/CDI/CTI/EXPT) or cybersecurity requirements for Highly Restricted Data as defined in UCF policy 4-008?  a. Budget has been reviewed with OCRM for information security compliance needs of on-premises and/or cloud resources?  b. PI and research team are aware of requirements to use Knight Shield, complete annual training, and a Research Project System Security Plan prior to commencement of award?  <i>Requirements to protect Controlled Unclassified Information (CUI) or what DoD calls Covered Defense Information (CDI), and data such as Controlled Technical Information, Export Controlled, and Public Health Information, can be identified by name or through reference to standards and regulations such as NIST SP 800-53, NIST SP 800-171, DFARS 252.204-7008, 7009, 7012, 7019, 7020, or 7021, or DoD's Cybersecurity Maturity Model Certification Level 2 or Level 3.</i>	Yes	No	
<b>Research Cyberinfrastructure (RCI) Questions</b>			
Please visit <a href="https://rci.research.ucf.edu/">https://rci.research.ucf.edu/</a> or contact <a href="mailto:ResearchIT@ucf.edu">ResearchIT@ucf.edu</a> for additional information and resources.			
If "Likely" is answered to any of the questions below, please create an ancillary review to the Research IT (Cyberinfrastructure) team as soon as possible for potential budget considerations.			
1) Does your project require the use of cloud computing services?  Examples include running data models, data analysis, visualization, or storing data in Amazon Web Services (AWS), Microsoft Azure, or Google Cloud Platform (GCP).	Likely	Unlikely	
2) Does your research involve any large-scale data transfers to any other institution or facility?	Likely	Unlikely	
3) Do you need to hire developers, a project manager or other technical talent for your research?	Likely	Unlikely	
4) Does your work involve storing large amounts of data to be managed by UCF? For example, if dealing with datasets in the order of hundreds of terabytes or more than a petabyte.	Likely	Unlikely	
5) Does your research project have a Data Management Plan or NIH Data Management Sharing Plan or similar that describes how you will manage, provision & deprovision access to, store, secure, share & disseminate, and preserve & archive your data?	Likely	Unlikely	
6) Does your research require the use of advanced computational resources? Examples include: a. High Performance Computing (HPC) – using UCF's available computational clusters (Advanced Research Computing Center's Stokes and Newton clusters) b. Use of UF's HiPerGator AI for scalable artificial intelligence and high-performance data analytics c. Distributed High-throughput computing (HTC) to process large number of independent computations d. Computational resource allocation request through National Science Foundation's ACCESS program	Likely	Unlikely	
<b>Principal Investigator Endorsements</b>			
I will abide by applicable sponsor and Institution regulations in the conduct of the program, including provision of timely reporting per terms of the award. For multi-year awards with automatic renewals (no interim progress reporting required), this form will serve the term of the award.			
PRINCIPAL INVESTIGATOR/PROGRAM DIRECTOR ASSURANCE: I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.			
<b>PI (Typed/Printed):</b>		<b>PI Signature:</b>	
<b>PI (Typed/Printed): *If Multiple PI Submission</b>		<b>PI Signature:</b>	