Note: Amendments follow the same workflow.

- Create and Submit Agreement
  - "Pre-Submission"

- Agreement is routed to the Contracts Office for assignment
  - "Unassigned"

- Is clarification needed?
  - Yes
    - Agreement is assigned to an Office and Owner (Contract Manager) for review.
    - "Internal Review"
    - Gather updates/info and submit to Contracts Office "Clarification Requested"
    - No

- Award Decision Notification received
  - Submit request for new Agreement to be created on the Proposal Workspace
  - Complete Agreement SmartForm and Submit

- Is clarification needed?
  - Yes
    - Gather updates/info and submit to Contracts Office "Clarification Requested"
    - No

- Contracting Party conducts review.
  - Is legal review required?
    - Yes
      - Contract Manager creates CobbleStone record and routes to General Counsel for legal review.
    - No

- Contract is sent to Sponsor for review outside of Huron "External Review"
  - Is language approved?
    - Yes
      - Language is finalized and sent for signatures "Language Finalized"
    - No

- Route for External Signatures "Out for Signature"
  - Route for Internal Signatures "Routing for Signature"
  - Activate "Active"

- Contracting Party executes contract.
  - Legal Review is conducted.
  - Contract moves between departments as necessary.
  - Upload executed contract to CobbleStone
  - Legal Review is complete and status is updated.